Faculty of Law – Melbourne Law Masters

Application for waiver of subject pre-requisite/s

This form is to be completed by students seeking application for waiver of subject pre-requisite/s in the Melbourne Law Masters Program. This form, along with accompanying documentation, must be submitted to the Melbourne Law Masters Office.

THE UNIVERSITY OF MELBOURNE

The University's privacy statement with regards to student information can be viewed at http://www.unimelb.edu.au/unisec/privacy/studentinfo.html or can be obtained from the Melbourne Law Masters Office.

Student ID Number (prospective students should put their application number here):

Family Name: **Given Name/s:**

Contact telephone number:

Students will be notified of the outcome of their request via email. Currently enrolled students will be notified at their University of Melbourne email account (confirmed students can set up their account at: http://accounts.unimelb.edu.au/). Prospective students and students whose enrolment is not yet confirmed will be contacted via the email address provided on their application form.

Course Name:

List the subject you wish to undertake without having completed the prerequisite/s:

Subject Number	Subject Name	Semester

Where there are multiple pre-requisites for this subject please specify the prerequisite/s you wish to have waived:

Subject Number	Subject Name	Semester

State your reasons for wishing to undertake this subject without first completing the pre-requisite/s:

State your grounds for application and provide details of any relevant work experience and/or relevant studies undertaken in support of this. You should attach relevant academic transcripts in support of any claims made in relation to prior studies. If required you may be asked to provide written evidence from relevant employer/s in support of claims made regarding work experience.

List all other subjects in which you are enrolled this year, or are proposing to undertake this year/semester:

Subject Number	Subject Name	Semester

Applicant Declaration:

In assessing your request to waive subject pre-requisites your enrolment history will be taken into consideration. It may therefore be necessary for this office to provide a copy of your student record and any accompanying documentation to the subject co-ordinator or relevant person who will assess your application.

- ☐ I authorise a copy of my student record and accompanying documentation to be provided to the subject coordinator or relevant person who will assess this application.
- ☐ The information provided on this application is true and correct and I understand that any false/misleading information may result in an incorrect assessment of my ability to undertake this subject.
- ☐ I understand it is my responsibility to ensure I am able to successfully complete any subjects in which I enrol. The faculty will therefore not be held responsible if a waiver is granted based on the information provided in this form, and I subsequently fail or perform poorly in the subject for which the waiver was granted.

Student signature: _____ Date _____

Guidelines for waiver of subject pre-requisite/s:

The Faculty of Law will consider approval of a waiver of subject pre-requisite/s in the Melbourne Law Masters program based on the likelihood of the applicant's ability to successfully undertake and complete the proposed subject. This will be assessed on past academic performance and previous study and/or experience.

Subject co-ordinator notes:

Subject Co-ordinator approval_____ Date_____

Office Use Only:

Approved / Not Approved Signature _____Date: _____

Student Notified: Date_____ Initials _____ **Student Enrolled & Comment Entered**: Date_____ Initials _____